



Supervision Agreement

as part of the Collaborative Research Center 1245 (SFB 1245) at
the Technical University of Darmstadt (TUDa) and the Johannes Gutenberg-Universität Mainz (JGU)

between

– below „doctoral researcher“ –

and

Supervisor:

Mentor:

– below „supervisors“ –

regarding the doctoral project with the provisional working title:

the following supervision agreement is concluded.

§ 1 Tasks and duties of the doctoral researcher

The doctoral researcher devotes most of his scientific work to his/her doctoral project, the content of which is based on the objectives of the SFB 1245 as defined in the proposal. He/she is obliged to regularly report and present partial results, in particular to the supervisors. In order to document the scientific progress, the doctoral researcher is also required to publish the results of his/her work regularly, e.g., in scientific journals or at conferences. In addition, a PhD committee consisting of the doctoral researcher and the supervisors must be formed. The aim of the committee is to advise, document the progress of the project and set intermediate goals in roughly half-yearly meetings.

The doctoral researcher is encouraged to strengthen the interdisciplinarity of the SFB 1245 within the scope of the given possibilities and to actively participate in the scientific discourse in the SFB 1245. In addition to working directly on the project, technical and general qualification measures must be completed independently. Attending and actively participating in seminars and training courses as part of the SFB 1245 training program are mandatory.

§ 2 Tasks and duties of the supervisors

The supervisors guarantee the doctoral researcher regular professional advice with the aim of achieving scientific independence for the doctoral candidate as early as possible. In addition, the supervisors take quality assurance activities, such as the half-yearly PhD committee meetings for example.

The duration of the scientific supervision of the doctoral researcher is not tied to any duration of the financing of the doctoral project. The supervisors ensure that the dissertation can be completed in a reasonable time. As a rule, the term should not exceed three years. Usually, the doctoral project is only financed for a period of up to 36 months with funds from SFB 1245.

In addition to academic support, the supervisors offer support that goes beyond technical support, which, for example, should also touch on aspects of career planning.

§ 3 Integration in the SFB 1245

The doctoral project is part of the research program of the SFB 1245 of TUDa/JGU. Sustainable thematic integration and continuous alignment with the scientific objectives of the SFB 1245 are responsibilities of the supervisors. If the doctoral project deviates from the scientific objectives of the SFB 1245 in a way that endangers the goals of the SFB 1245, the spokesperson of the SFB 1245 can end the SFB 1245 funding support of the dissertation project at the beginning of the following quarter with a majority decision of the principle investigators of the SFB 1245.

§ 4 Equipment for the doctoral researcher

The doctoral candidate will be provided with a workplace with adequate infrastructure to carry out his/her research work, provided he/she is financially supported (directly or indirectly) within the framework of the SFB 1245.

The provision of further equipment necessary for the doctoral research is coordinated on a case-by-case basis.

§ 5 Commitment to the principles of good scientific practice

All those involved in the supervision agreement will adhere to the principles of good scientific practice, which are given to the doctoral researcher as part of the welcome package.

§ 6 Regulations in the event of a conflict

In the event of a conflict between the doctoral researcher and the supervisors, an amicable agreement is always sought. As a preventive activity, regular and comprehensive communication takes place between the parties in order to avoid conflicts as far as possible.

If no agreement can be reached in individual cases, uninvolved professors from the principle investigators of the SFB 1245 are called in to resolve the conflict.

§ 7 Special activities to reconcile family and work

The compatibility of family and academic work is very important at the TUDa/JGU.

During the planning and coordination of the doctoral project, family obligations are therefore taken into account as far as possible. The financial support of the doctoral candidate is agreed separately in each individual case.

§ 8 Duration and termination of the supervision agreement

The duration of the supervision agreement is not tied to any funding periods and usually ends with the successful completion of the doctorate.

This agreement can be terminated for an important reason to be justified in writing at any time and with immediate effect both on the part of the supervisor and on the part of the doctoral researcher with notice to the spokesperson of the SFB 1245 and the SFB 1245 secretariat. However, termination should be avoided as far as possible and, if at all, should be done by mutual agreement.

Place and Date:

Signature of the
doctoral researcher:

Signature of the supervisors:

(Supervisor)

(Mentor)
